

## APPLICATION FOR HOUSING FACILITY

For quicker processing please fill all cages in **BLOCK LETTERS**  
 Contact the Officer who issued this form if assistance is needed  
 Please type or write letters and use extra papers if necessary

### FOR BANK USE ONLY

Branch :

Date Issued :

Date Received :

PERSONAL DATA	Primary Applicant		Joint Applicant / Spouse	
Name in Full :				
Date of Birth :	DD	MM	DD	MM
NIC No./ DL No. / PP No. :				
Civil Status :				
Profession :				
Address :				
Contact No. :	Telephone	Mobile	Telephone	Mobile
E-mail Address :				
No. of Children and other Dependents (Specify other Dependents)				

DETAILS OF EMPLOYMENT	Primary Applicant		Joint Applicant / Spouse	
Employer / Business / Enterprise Name & Address :				
Contact details of above :	Telephone	Fax	Telephone	Fax
Nature of Business :				
Designation :				
No. of years Work Experience :				
If not with present Employer for the last 3 years				
a. Name & Address of previous Employer				
b. Period of Employment				
c. Designation / Profession				

### DETAILS OF CLOSE RELATIVE NOT LIVING WITH APPLICANT/S

Name & Address of a close Relative :			
Relationship :			
Contact details of Relative:	Telephone	Mobile	E-Mail Address

DETAILS OF PROPOSED FACILITY	
Amount of Facility Requested : Rs.	No. of Months required for payment :
Exact Purpose of Facility : <input type="checkbox"/> Purchase of Land <input type="checkbox"/> Purchase of a House & Property <input type="checkbox"/> Renovations <input type="checkbox"/> Construct a House <input type="checkbox"/> Purchase of a Land and Construct a House	
If facility is for Construction / Repair / Renovations, Total Estimated Cost : Rs.	
BOQ prepared by :	Applicant's Contribution :
Amount already spent :	To purchase the land : Rs. _____
Advance payments etc for Construction : Rs. _____	
Floor Area of House to be Purchased / Constructed (Sq.Ft / Sq. Mt) :	
Whether Building Plan is Approved by the Local Authority : YES / NO	

PROPERTY OFFERED AS SECURITY - DESCRIPTION OF THE PROPERTY TO BE MORTGAGED		
Location :		
Plan No. :	Lot No. :	Extent :
Ownership :		Floor Area (Building if any) :
Name of Land:		Present Market Value : Rs.

APPLICANT'S INCOME / EXPENSES					
Current Monthly Income	Primary Applicant (Rs.)	Spouse (Rs.)	Current Monthly Expenses	Primary Applicant (Rs.)	Spouse (Rs.)
Profession / Employment			<b>Monthly Expenses</b>		
Business			House Rent		
Industry			Electricity and Water		
Agriculture			Household Expenses		
Profits			Children's Education		
Dividends			Loan Repayment		
Rent / Lease / Commissions			Insurance Payments		
Others			Others		
<b>Total Income</b>			<b>Total Expenses</b>		

APPLICANT'S BANK ACCOUNT DETAILS - CURRENT/SAVINGS/FIXED DEPOSITS					
Bank	Branch	Account Type	Account No.	Present Balance (Rs.)	Account of Primary / Jt Applicant or Spouse

CREDIT CARD DETAILS		
Name of Cardholder	Credit Card Issuing Bank	Credit Limit (Rs.)

EXISTING FACILITIES (TERM LOAN/ LEASING/ HIRE PURCHASE/ OTHER)								
	Branch	Type of Facility	Original Amount (Rs.)	Amount Outstanding (Rs.)	Arrears if any (Rs.)	Securities Offered	Guarantor/ Indemnifier	Facility of Primary / Jt Applicant or Spouse
Amāna Bank								
Other Financial Institutions								

PARTICULARS OF INCOME TAX FOR THE LAST THREE YEARS (IF A TAX PAYER)						
	Primary Applicant			Joint Applicant / Spouse		
Year of Assessment	20__	20__	20__	20__	20__	20__
Statutory Income						
Assessable Income						
Taxable Income						
Tax Paid						

ASSETS OWNED BY THE APPLICANT/S					
Land & Property	Name & Location of Property	Extent (Acres/Perches)	Mortgage, if any	Estimated Value (Rs.)	Assets of Primary / Jt Applicant or Spouse
Life Insurance Policy <small>(Attach a letter from the Insurance Company if policy is given as security)</small>	Name of Company	Policy No. & Amount (Rs.)	Name of Assured / Beneficiary (if any)	Surrender Value (Rs.)	Policy of Primary / Jt Applicant or Spouse
Shares / Bonds	Name of Company	No. of Shares	Market Value (Rs.)		Shares of Primary / Jt Applicant or Spouse
Stocks	Stocks in Trade	Type of Stocks		Insured Value (Rs.)	Stocks of Primary / Jt Applicant or Spouse
Motor Vehicles	Brand / Model	Reg. No.	Year of Manufacture	Present Value (Rs.)	Vehicle of Primary / Jt Applicant or Spouse
Other Assets (Such as Machinery / Equipment / Furniture & Fittings / Jewellery etc.)				Value (Rs.)	Assets of Primary / Jt Applicant or Spouse

DETAILS OF WRITS, ACTIONS AND OTHER LEGAL PROCEEDINGS AGAINST THE COMPANY (IF ANY)

LIST OF DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION FORM	
<input type="checkbox"/> Latest Utility Bills	<input type="checkbox"/> Affidavits of personal assets of applicant/s and guarantors
<input type="checkbox"/> Bank Statements of applicant/s and guarantors for the past 6 months	<input type="checkbox"/> Photocopies of NIC/Passport of applicant/s and guarantors
<input type="checkbox"/> Evidence of current salary/other earnings (pay slips) of applicant/s and guarantors, if any	<input type="checkbox"/> Pro-forma invoice / Quotation for asset from the supplier / agent.
<input type="checkbox"/> Evidence of current Banking facilities (if available)	<input type="checkbox"/> Valuations / Condition report from a registered valuer / acceptable agent.
<input type="checkbox"/> Past 3 Years Tax returns of applicant/s and guarantors	<input type="checkbox"/> Duly completed Guarantor's Statement

DECLARATION
<p>I/We, the undersigned, hereby declare and undertake as follows:</p> <ol style="list-style-type: none"><li>1. That the above information is true and correct as at the date hereof.</li><li>2. Any material error, omission or misrepresentation subsequently discovered shall entitle Amāna Bank Limited to cancel any approvals or facilities granted pursuant to this application and to demand and recover all monies due on such facilities.</li><li>3. To immediately notify Amāna Bank Limited in the event of any change in the information provided herein that the Amāna Bank Limited may deem material.</li><li>4. Amāna Bank Limited is hereby authorised to obtain any information additional to which is hereby provided from the employer, bankers, auditors of the undersigned or from any other source that the Bank deems relevant and such parties so approached by the Bank for such purpose shall be hereby authorised to release all or any of such information without requiring any further authorisation from the undersigned.</li><li>5. This application remains the property of Amāna Bank Limited regardless of whether the facilities hereby applied for are granted or not and Amāna Bank Limited reserves the right to reject this application at its sole discretion without stating any reason thereof.</li></ol> <p>Name of Primary Applicant : _____ Signature : _____ Date : _____</p> <p>Name of Joint Applicant : _____ Signature : _____ Date : _____</p>

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