

APPLICATION FOR LEASE FACILITY INDIVIDUAL / JOINT

For quicker processing please fill all cages in **BLOCK LETTERS**
Contact the Officer who issued this form if assistance is needed
Please type or write letters and use extra papers if necessary

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Branch :	
Date Issued :	Date Received :

PERSONAL DATA	Primary Applicant	Joint Applicant																
Name in Full :																		
Date of Birth :	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;">D</td> <td style="width: 20px; height: 20px;">D</td> <td style="width: 20px; height: 20px;">M</td> <td style="width: 20px; height: 20px;">M</td> <td style="width: 20px; height: 20px;">Y</td> <td style="width: 20px; height: 20px;">Y</td> <td style="width: 20px; height: 20px;">Y</td> <td style="width: 20px; height: 20px;">Y</td> </tr> </table>	D	D	M	M	Y	Y	Y	Y	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;">D</td> <td style="width: 20px; height: 20px;">D</td> <td style="width: 20px; height: 20px;">M</td> <td style="width: 20px; height: 20px;">M</td> <td style="width: 20px; height: 20px;">Y</td> <td style="width: 20px; height: 20px;">Y</td> <td style="width: 20px; height: 20px;">Y</td> <td style="width: 20px; height: 20px;">Y</td> </tr> </table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y											
D	D	M	M	Y	Y	Y	Y											
NIC No./ DL No. / PP No. :																		
Civil Status :																		
Profession / Occupation :																		
Address :																		
Contact No. :	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone</td> <td style="width: 50%;">Mobile</td> </tr> </table>	Telephone	Mobile	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone</td> <td style="width: 50%;">Mobile</td> </tr> </table>	Telephone	Mobile												
Telephone	Mobile																	
Telephone	Mobile																	
E-mail Address :																		
House Status :	<input type="checkbox"/> Own House <input type="checkbox"/> Relative's House <input type="checkbox"/> Rented House	<input type="checkbox"/> Own House <input type="checkbox"/> Relative's House <input type="checkbox"/> Rented House																
Employer / Business / Enterprise Name & Address :																		
Contact Details of above :	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone</td> <td style="width: 50%;">Fax</td> </tr> </table>	Telephone	Fax	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone</td> <td style="width: 50%;">Fax</td> </tr> </table>	Telephone	Fax												
Telephone	Fax																	
Telephone	Fax																	
Nature of Business :																		
Designation :																		
No. of years Work Experience :																		
Name & Address of a close Relative not living with Applicant :																		
Relationship:																		
Contact Details of Relative:	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone</td> <td style="width: 50%;">Mobile</td> </tr> </table>	Telephone	Mobile	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone</td> <td style="width: 50%;">Mobile</td> </tr> </table>	Telephone	Mobile												
Telephone	Mobile																	
Telephone	Mobile																	

SPOUSE'S DATA	Primary Applicant	Joint Applicant				
Full Name of Spouse :						
Date of Birth :						
NIC No./ DL No./ PP No. :						
Contact Details :	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone</td> <td style="width: 50%;">Mobile</td> </tr> </table>	Telephone	Mobile	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone</td> <td style="width: 50%;">Mobile</td> </tr> </table>	Telephone	Mobile
Telephone	Mobile					
Telephone	Mobile					
Employer's Name & Address / Designation :						

ASSETS TO BE LEASED			
	Item 1	Item 2	Item 3
Make, Model & Description			
Condition	<input type="checkbox"/> Brand New <input type="checkbox"/> Reconditioned <input type="checkbox"/> Used	<input type="checkbox"/> Brand New <input type="checkbox"/> Reconditioned <input type="checkbox"/> Used	<input type="checkbox"/> Brand New <input type="checkbox"/> Reconditioned <input type="checkbox"/> Used
Year of Manufacture (For Registered / Unregistered Vehicles)			
Country of Origin			
Name of Supplier			
Suppliers Address			
Total Cost (Rs.)			
Proposed Use			
Proposed Place of Installation / Parking			
<p>If more than 3 items are required, please indicate in an annexure to the application.</p>			

APPLICANT'S INCOME / EXPENSES					
Current Monthly Income	Primary Applicant (Rs.)	Joint Applicant (Rs.)	Current Monthly Expenses	Primary Applicant (Rs.)	Joint Applicant (Rs.)
Applicant's Monthly Income			Monthly Expenses		
Employment			House Rent		
Business			Electricity and Water		
Others			Household Expenses		
Spouse's Monthly Income			Children's Education		
Employment			Loan Repayment		
Business			Insurance Payments		
Others			Others		
Total Income			Total Expenses		

APPLICANT'S BANK ACCOUNT DETAILS - CURRENT/SAVINGS/FIXED DEPOSITS

Bank	Branch	Account Type	Account No.	Present Balance (Rs.)	Account of Primary or Joint Applicant

ASSETS OWNED BY THE APPLICANT/S

Land & Property	Name & Location of Property	Extent (Acres/Perches)	Mortgage, if any	Estimated Value (Rs.)	Assets of Primary or Joint Applicant
Life Insurance Policy <small>(Attach a letter from the Insurance Company if policy is given as security)</small>	Name of Company	Policy No. & Amount (Rs.)	Name of Assured / Beneficiary (if any)	Surrender Value (Rs.)	Policy of Primary or Joint Applicant
Shares / Bonds	Name of Company	No. of Shares	Market Value (Rs.)		Shares of Primary or Joint Applicant
Stocks	Stocks in Trade	Type of Stocks		Insured Value (Rs.)	Stocks of Primary or Joint Applicant
Motor Vehicles	Brand / Model	Reg. No.	Year of Manufacture	Present Value (Rs.)	Vehicle of Primary or Joint Applicant
Other Assets (Such as Machinery / Equipment / Furniture & Fittings / Jewellery etc.)				Value (Rs.)	Assets of Primary or Joint Applicant

EXISTING FACILITIES (TERM LOAN/ LEASING/ HIRE PURCHASE/ OTHER)

	Branch	Type of Facility	Original Amount (Rs.)	Amount Outstanding (Rs.)	Arrears if any (Rs.)	Securities Offered	Guarantor/ Indemnifier	Facility of Primary or Joint Applicant
Amāna Bank								
Other Financial Institutions								

LIST OF DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION FORM

- | | |
|--|---|
| <input type="checkbox"/> Latest utility bills | <input type="checkbox"/> Affidavits of personal assets of applicant/s and guarantors |
| <input type="checkbox"/> Bank Statements of applicant/s and guarantors for the past 6 months | <input type="checkbox"/> Photocopies of NIC/Passport of applicant/s and guarantors |
| <input type="checkbox"/> Evidence of current salary/other earnings (pay slips) of applicant/s and guarantors, if any | <input type="checkbox"/> Pro-forma invoice / Quotation for asset from the supplier / agent. |
| <input type="checkbox"/> Evidence of current Banking facilities (if available) | <input type="checkbox"/> Valuations / Condition report from a registered valuer / acceptable agent. |
| <input type="checkbox"/> Past 3 Years Tax returns of applicant/s and guarantors | <input type="checkbox"/> Duly completed Guarantor's Statement |

DECLARATION

I/We, the undersigned, hereby declare and undertake as follows:

1. That the above information is true and correct as at the date hereof.
2. Any material error, omission or misrepresentation subsequently discovered shall entitle Amāna Bank to cancel any approvals or facilities granted pursuant to this application and to demand and recover all monies due on such facilities.
3. To immediately notify Amāna Bank in the event of any change in the information provided herein that the Amāna Bank may deem material.
4. Amāna Bank is hereby authorised to obtain any information additional to which is hereby provided from the employer, bankers, auditors of the undersigned or from any other source that the Bank deems relevant and such parties so approached by the Bank for such purpose shall be hereby authorised to release all or any of such information without requiring any further authorisation from the undersigned.
5. This application remains the property of Amāna Bank regardless of whether the facilities hereby applied for are granted or not and Amāna Bank reserves the right to reject this application at its sole discretion without stating any reason thereof.

Name of Primary Applicant : _____ Signature : _____ Date : _____

Name of Joint Applicant : _____ Signature : _____ Date : _____

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Empty box for bank use only.